

DELAWARE PROFESSIONAL STANDARDS BOARD

**The Townsend Building
401 Federal Street, Suite 2
Dover, Delaware 19901**

Meeting Minutes

**The Department of Education
The Cabinet Room**

**October 7, 2010
1:15 p.m.**

Members Present: Michael Casson, Joanne Christian, Samtra Devard, Stephanie DeWitt, Marilyn Dollard, Karen Gordon, Cristy Greaves, Lori Hudson, Chris Kenton, David Kohan, Jill Lewandowski, Wendy Murray, Whitney Price, Kathleen Thomas and Jacqueline Wisnauskas

Members Absent: Shelley Rouser.

Others Present: Charlie Michels; PSB Executive Director, Paula Fontello; Deputy Attorney General, Judi Coffield; State Board of Education Policy Analyst, Pearl Carrington; Secretary to PSB, Debra Stevens, DSEA, Harold E. Stafford and Dianne Jones of Jobs for Delaware Graduates.

I. Opening

Call to Order: Ms. Thomas, Professional Standards Board Chair, called the meeting to order at 1:20 p.m.

Approval of Agenda: A motion was made by Mr. Kohan and seconded by Ms. Hudson to approve the October 7, 2010 Agenda. The motion carried.

Approval of Minutes of September 2, 2010: A motion was made by Ms. Hudson and seconded by Ms. Dollard to approve the PSB Minutes, as amended, of September 2, 2010. The motion carried.

II. Public Comment

None

III. Executive Director's Report

- Mr. Michels stated that he will be attending a Regional ETS Client meeting in Northern Virginia in late October. Dr. Wayne Barton is the new current DOE contact and Mr. Michels is helping out in whatever capacity he can. Mr. Michels also noted that the DE TOY banquet is scheduled for the evening of his return. Both Ms. Thomas and Mr. Michels will be attending the celebratory event.

- Mr. Michels stated that with his facilitation, the DOE is moving forward with ETS on Praxis II tests for Technology Education, Family and Consumer Sciences, Marketing Education, and Health Education. It is a bit of a complex process that has been initiated.
- Mr. Michels indicated that a Revocation Hearing is scheduled for November.
- Mr. Michels reminded PSB Members of the October 23, 2010 PSB Retreat. The proposed Agenda, a map to Killen's Pond and a Park Pass were in Members' folders.
- Mr. Michels and Ms. Thomas attended the September 28 *Vision 2015 Annual Leadership Forum* at the University of Delaware. It was well attended and very informative.
- Mr. Michels stated that the Renewal of the Continuing License Manual has been updated to reflect changes and is posted online on both the PSB and DEEDS websites.
- Mr. Michels stated that the October 1, 2010 Legislative Report was either sent as a hard copy or emailed to those to whom it was required, as well as to the PSB Members, with a hard copy in folders.
- Mr. Michels spoke of the DOE RTTT meeting he attended a few weeks ago and the Summary he had emailed to the PSB Members previously.

IV. **Action Items**

A. 1565 World Language Teacher

This regulation was before the PSB for Approval to Publish. Mr. Michels discussed the hierarchy of educational requirements for applicants, beginning with Praxis II tests, followed by ACTFL tests, then either an approved certification or 15 credits in approved coursework or professional development. Ms. Fontello suggested some minor formatting changes that the Board assented to. Ms. Lewandowski made a motion to Publish *1565 World Language Teacher* with recommended changes. The motion was seconded by Ms. Gordon. The motion carried.

B. 1582 School Nurse

This regulation was before the PSB for Approval to Publish. The major change from the previously Published version was to exchange Suspension language with Expiration language and detailing those responsible for reporting required regulation criteria. Mr. Michels stated that he had spoken with DOE staff, including the Secretary of Education, regarding this latest version of the regulation. No issues from the Department were shared with Mr. Michels. After a review of a few small editing amends, Ms. Dollard made a motion to Publish *1582 School Nurse* with changes as noted. The motion was seconded by Dr. Greaves. Ms. Christian abstained. The motion carried.

C. Teacher of the Year Honorarium

Ms. Thomas asked the Board to approve a Delaware State Teacher of the Year honorarium of \$250.00. Mr. Michels stated that this has been a standing tradition of the Board. Ms. Christian moved and Ms. Devard seconded a motion to approve a stipend of \$250.00 for the 2011 Delaware State Teacher of the Year. The motion carried.

V. Discussion

A. 1505 Standard Certificate

Michels reiterated to the Board that regulation *1505 Standard Certificate* is the regulation to which the vast majority of Standard Certificates are referenced, thus the need for critical examination. Mr. Michels stated there are several current options posed for the definition of 'Professional Development', all of which are connected to regulation *1511 Issuance and Renewal of Continuing License*. There was open discussion about the definition of professional development and other critical amends to the regulation including adding language that the final approval of '15 credits or their equivalent in professional development' rests with the Department. Ms. Fontello and Mr. Michels promised to continue to work on the regulation.

B. 1517 Permits Paraeducators

This regulation was approved to be Published by the PSB on August 5, 2010 and by the State Board of Education on September 16, 2010. It was published in the Delaware Register of Regulations and Public Notices were printed in two DE newspapers on 10/1/2010. The Board expressed no concerns. This regulation will be before the Board for Final Approval in November.

C. 1583 School Psychologist

This regulation was approved to be Published by the PSB on August 5, 2010 and by the State Board of Education on September 16, 2010. It was published in the Delaware Register of Regulations and Public Notices were printed in two DE newspapers on 10/1/2010. Prior to Publication, the Registrar of Regulations took editorial privilege and re-formatted some portions of the regulation with no content changes. Mr. Michels pointed out a minor non-substantive change that needed to be made to Sections 1.1 and 5.0. The Board expressed no further concerns. This regulation will be before the Board for Final Approval in November.

D. 1556 School to Work Transition Teacher

Mr. Michels reported that he had met with Ms. Sue Lee, the Director of Jobs for Delaware Graduates (JDG) from whose office these educators are recruited and assigned to schools. The mission of this group is to offer support and coaching to targeted high school students to meet high school graduation requirements and to fully prepare them for employment after graduation. Mr. Harold E. Stafford, Chairman of the Jobs for Delaware Graduates Board of Directors, spoke briefly about the program in Delaware, and that Delaware's program was the National model. He mentioned that required courses are no longer offered at the higher education level in Delaware. The program currently has a 96% student graduation rate and presently employs 43 individuals. After working with JDG staff, Mr. Michels has proposed changes to the regulation which would allow for the JDG Office to offer the appropriate professional development to potential educators who would work in schools. These suggestions have been discussed with DOE staff who shared no concerns. Several Members expressed the importance and significance of JDG programs they were aware of. Further review and consideration of the regulation is anticipated.

E. 1584 School Social Worker

This regulation is being reviewed as it has been 5 years since the previous review. At present, there is no DOE staff member directly assigned to this Standard Certificated area. Mr. Michels indicated that he spoke with Mr. Dennis Rozumalski, the Department's Education Associate for Student Services and Special Populations and Ms. Kitty Rehrig of Appoquinimink School District who oversees the District's Social Workers. At this point in review, the regulation has only been re-formatted to meet current practice. Mr. Michels requested PSB members review the regulations requirements with their constituent base. This regulation's review is a work in progress

F. DE Code Amends

Mr. Michels stated that he has been working with Dr. Susan Haberstroh, DOE Education Associate, Legislative Liaison and Regulation Review, and they have spoken about the passage of Praxis I prior to Licensure, possible exceptions for ARTC and STS educators and to allow for alternative experiences to be used in lieu of student teaching for Specialists. The Department is in full agreement with the changes proposed by the PSB. Changes in DE Code would be necessary, followed by amends in regulation. Mr. Michels is expecting to work closely with both the Department and the Governor's Office in order to facilitate amendments in 14 **Del. C. Ch. 12, §1210** in January of 2011 when the General Assembly convenes.

VI. Presentation

Dr. Greaves spoke briefly about her involvement with the National Board for Professional Teaching Standards: Principal Certification. Delaware has been afforded the distinction of being a pilot state. Dr. Greaves indicated she would be able to share more definitive information during the November meeting.

VII. PSB Standing Committees

A. Licensure and Certification Criteria

The Licensure and Certification Criteria Committee has not met.

B. Professional Development and Associated Compensation

The Professional Development and Associated Compensation Committee has not met.

C. Mentoring Ad Hoc

The PSB Mentoring Ad Hoc Committee was to meet after the PSB meeting to finalize their recommendations to the Board.

VIII. Other

None

IX. Public Comment

None

X. Adjournment

A motion was made by Ms. Hudson and seconded by Ms. Wisnauskas to adjourn the meeting. The motion carried. The meeting adjourned at 3:30 p.m.